

DRAFT

Minutes of the meeting of the
Runnymede LOCAL COMMITTEE
held at 2.30 pm on 6 July 2015
at The Council Chamber, Civic Centre, Station Road, Addlestone KT15 2AH.

Surrey County Council Members:

- * Mr Chris Norman
- * Mrs Yvonna Lay (Chairman)
- * Mrs Mary Angell (Vice-Chairman)
- * Mr Mel Few
- * Mr John Furey
- Miss Marisa Heath

Borough / District Members:

- Cllr Alan Alderson
- Cllr Paul Tuley
- * Cllr Patrick Roberts
- Cllr Nick Prescott
- * Cllr Peter Waddell
- * Cllr Nick Wase-Rogers

* In attendance

20/15 APOLOGIES FOR ABSENCE [Item 1]

The new chairman, Mrs Yvonna Lay welcomed everyone to the meeting, including the new co-opted members representing Runnymede Borough Council.

Apologies for absence were received from: Miss Marisa Heath, Councillor Alderson, Councillor Tuley, and Councillor Prescott.

A member expressed concern at the absence of three co-opted members, and the chairman confirmed that she would be writing to all committee members and reminding them of the dates for the year 2015-16.

21/15 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on Monday 23 March were agreed and signed.

22/15 DECLARATIONS OF INTEREST [Item 3]

No declarations of interest were made.

23/15 PETITIONS [Item 4]

Mr Stephen Daines, the lead petitioner for the petition from Victoria Street in Englefield Green, introduced the petition by expressing surprise that Virginia

Water, a village of similar size to Englefield Green, had a two hour maximum waiting time at its parade of shops but Englefield Green did not. He said that residents and businesses felt that a thirty minute waiting time was insufficient, especially for elderly people, who wished to visit the small shops. He noted that parking fines incurred were substantial.

The chairman read the following statement on behalf of the local member, Miss Marisa Heath, who was unavoidably absent:

" I fully support my residents in this petition asking for a longer time limit in Victoria Street. For a number of years residents have complained about the current 30 minutes being too short for them to visit the shops. This is mainly because a large percentage of the residents using these bays are elderly, some with mobility problems, and 30 minutes barely gives them time to get in and out of the car. I believe this should be looked at uniquely in the same manner as Virginia Water owing to the fact Englefield Green is a village with small shops that are struggling and an elderly population. I am most grateful to my fellow councillors for looking at this matter and helping to find an agreeable solution to help my residents."

The members present expressed support for extending the waiting time in Victoria Street, recognising that the nature of the shopping experience had changed since the restrictions were introduced originally, and expressed the hope that such a change could be effected more rapidly than during the borough Parking Review which was due in early 2016. Mr David Curl of Surrey County Council's Parking Team agreed to look at this and consider whether a decision might be brought forward, subject to public consultation requirements.

24/15 WRITTEN PUBLIC QUESTIONS [Item 5]

No written public questions had been submitted.

25/15 WRITTEN MEMBER QUESTIONS [Item 6]

No written member questions had been submitted.

26/15 APPOINTMENTS TO LOCAL COMMITTEE TASK GROUPS [FOR DECISION] [Item 7]

Mr John Furey said that he had established a new group to promote the Family Friends and Community Support initiative, and held an initial meeting with five borough councillors from across Runnymede.

Mr Few received support for his view that the terms of reference were unhelpful in referring to "meeting in private" and that notes of the task group meetings should be available to the public, alongside a task group's recommendations to the Local Committee.

The Local Committee (Runnymede) agreed to make Local Committee appointments to the following:

- a) that Chris Norman would represent Surrey County Council on the Community Safety Partnership in 2015-16;
- b) that Chris Norman and Yvonna Lay would represent Surrey County Council on the Youth Task Group, to assist and advise the Local Committee in

relation to youth issues and the future delivery of youth provision locally in 2015-16;

c) that Mary Angell and Yvonna Lay would represent Surrey County Council at the On-Street Parking Task Group, to advise the Committee in relation to on-street parking matters including enforcement

d) that Marisa Heath and Yvonna Lay would represent Surrey County Council on the Major Schemes (Runnymede) Task Group to monitor and advise the Committee on the detailed work associated with major highway schemes within the borough;

e) that a new Task Group on Family, Friends and Community Support (and dementia friendly aspects) should be established, and that John Furey and Mel Few would be the champions from Surrey County Council, alongside the five borough councillors who had agreed to join this group.

27/15 HIGHWAYS UPDATE REPORT [FOR DECISION] [Item 8]

Mr Jason Gosden (Senior Engineer, Surrey Highways) introduced the report, noting that there had been a small underspend of £4,000 on the 2014/15 capital allocation, which had been added to the 2015-16 allocation. He also highlighted the addition of Chobham Road, Ottershaw to the Capital Works programme (Table 3) as this was a low priority on the Horizon programme of planned resurfacing.

Members requested details of the length of the named roads to be surfaced, and for a table of detailed costs for the completed A30/St Jude's Road junction improvement, Mr Gosden agreed to supply these after the meeting. They also raised the amount of the maintenance budget committed to vegetation work, the position of bus stops in St Jude's Road, and the proportion of budget allocated to drainage and ditches. They asked Surrey Highways to revisit the question of an off-road bus pull-in at Salesian School and to bring an update to the 21 September meeting of the Local Committee.

The Local Committee (Runnymede) agreed to:

- i) note the progress with schemes and revenue-funded works for the 2015/16 financial year;
- ii) note the budgetary position;
- iii) note that a further Highways Update will be brought to the next meeting of this Committee;
- iv) **to defer a decision on the recommendation to introduce a bus stop clearway on the A320 Guildford Road (Chertsey) outside the Salesian School, until the next meeting of the Committee on 21 September, pending discussion with the school about an off-road pull-in.**

28/15 CROCKFORD PARK ROAD: PARKING DISPLACEMENT MEASURES [FOR DECISION] [Item 9]

Mr David Curl (Manager, Parking Team) introduced the recommendations of the report, explaining that the purpose was to regulate parking on what is an important distributor road, with the aim of implementation before Christmas 2015.

Members noted that the regeneration of the Addlestone town centre and loss of existing parking was likely to increase the incidence of on-street parking and discussed the possibility of displacement to other roads. It was accepted that traffic backing up when queuing for the traffic light junction at the end of Crockford Road was undesirable, and that increased congestion could make accidents more likely.

The Local Committee (Runnymede) agreed to:

- i) the proposed amendments to the on-street parking restrictions in Crockford Park Road as shown in Annex 1;
- ii) that the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on-street parking restrictions in Runnymede as shown on the drawings in annex 1 is advertised, and that if no objections are maintained, the orders are made;
- iii) that if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation manager, in consultation with the chairman/vice chairman of this committee, and the appropriate county councillor.

29/15 LIBRARY SERVICE REVIEW 2015 [FOR DECISION] [Item 10]

Mrs Kelly Saini-Badwal introduced the recommendations, advising members that the Library Service had undertaken an internal review of staffing to achieve budget savings, which was now in the transition phase, but proposed a change in opening hours which would actually lead to an overall increase in the hours that Chertsey library would be open to the public.

The local member, Mr Chris Norman, thanked officers for their work on the review and report and said that he supported the recommendation.

The Local Committee (Runnymede) agreed to:

- i) to change the opening hours for Chertsey Library, as set out in Annexe 2 and paragraphs 3 and 9 of this paper.

30/15 FAMILY SUPPORT PROJECT - LOCAL UPDATE [FOR INFORMATION] [Item 11]

Mr Chris Hunt (Head of Community Development at Runnymede Borough Council) introduced the information update on the Family Support Project (FSP), delivered locally by a team based in Surrey Heath and Runnymede as part of a nationally funded initiative entitled "Troubled Families".

He advised that Phase 1 of the initiative ran from 2013 to March 2015, and that Surrey's FSP project was one of the first at national level to achieve Government-set targets under a "payment by results" system. Although the team based at Surrey Heath Borough Council had been one of the last to be

set up in Surrey it had achieved its targets early. In Phase 2 the criteria for families to be offered support had been expanded so the number of referrals was exceeding the resource available (up to 35 families on caseload), but a multi-agency panel hosted at borough level was assisting the team in prioritising cases and identifying alternative options for support. He noted that from September some members of the team would be co-located with borough staff at the Runnymede Civic Centre.

Members congratulated the Family Support team and praised the joint working between agencies which had been achieved. The Cabinet Associate for Children and Families, Mrs Mary Angell, observed that the report was modest about the success of this project in Surrey, which had achieved national recognition, and noted that the Runnymede/Surrey Heath team had done particularly well.

31/15 COMMUNITY SAFETY UPDATE & BUDGET [FOR DECISION] [Item 12]

The chairman welcomed officers and thanked Inspector Roger Nield for over a decade of service as the Runnymede Neighbourhood Inspector for Surrey Police, wishing him a happy retirement.

Ms Sylvia Carter introduced the work of the Community Safety Partnership in the borough, and Ms Shazia Sarwar advised members that an underspend in the budget for 2014-15 had been carried forward into the current financial year for use in providing materials for the Junior Citizen programme in November (involving 700 children from primary schools in the borough), Domestic Abuse awareness week in October, and tackling hotspots for anti-social behaviour including fly tipping.

Inspector Nield advised the Committee that the last decade had seen a reduction in notifiable offences reported in the borough from 6,600 in 2005 to 3,600 in 2014-15, with a greater emphasis now on offences affecting vulnerable people and the sexual exploitation of children and young people, as well as the Prevent initiative to address the threat of terrorism.

Members congratulated the retiring Inspector on his stewardship, and asked about the funding contributed by Surrey Police to the operation of the Safer Runnymede control centre and 24 hour service. On confirmation that previous funding (ending in 2010) of £40,000 was no longer paid, the Committee asked the chairman to write on their behalf to the Chief Constable and Police and Crime Commissioner to request that the funding be restored.

The Local Committee (Runnymede) agreed:

i) that the community safety budget of £3 337 that has been delegated to the Local Committee be transferred to the Safer Runnymede Partnership for the purpose of addressing the criteria and monitoring requirements detailed in paragraph 1.3 of this report;

ii) that the Community Partnership Manager authorises this expenditure in accordance with the Local Committee's decision.

32/15 MEMBER ALLOCATIONS FUNDING 2015-16 [FOR INFORMATION] [Item 13]

Members noted the financial position in reference to member allocations funding.

33/15 FORWARD PLAN 2015 [FOR DECISION] [Item 14]

Members suggested that the borough council be invited to contribute to the planned report on Flood prevention and resilience for the next meeting.

The Local Committee (Runnymede) agreed the following items for the Local Committee on 21 September 2015:

- Flood prevention and resilience in Runnymede
- Family Friends and Community Support – update
- Services for Young People – consultation responses and annual report
- Child Sexual Exploitation
- Highways Update
- Member allocations update

34/15 LOCAL CONSULTATIONS - INFORMATION ONLY [Item 15]

Meeting ended at: 4.30 pm

Chairman